

INSTRUCTION FOR CANDIDATES

Educational Qualification :

S.No.	Name of the Post	Age	Educational Qualifications ** (from a University/ Institution/ Board recognised by Govt. Of India/ approved by Govt. Regulatory Bodies)
01	IT Officer (Scale-I)	Min : 20 Years Max : 30 Years	a) 4 year Engineering/ Technology Degree in Computer Science/ Computer Applications/ Information Technology/ Electronics/ Electronics & Telecommunications/ Electronics & Communication/ Electronics & Instrumentation OR b) Post Graduate Degree in Electronics/ Electronics & Tele Communication/ Electronics & Communication/ Electronics & Instrumentation/ Computer Science/ Information Technology/ Computer Applications OR Graduate having passed DOEACC 'B' level
02	Agricultural Field Officer (Scale I)	Min : 20 Years Max : 30 Years	4 year Degree (graduation) in Agriculture/ Horticulture/Animal Husbandry/ Veterinary Science/ Dairy Science/ Fishery Science/ Pisciculture/ Agri. Marketing & Cooperation/ Co-operation & Banking/ AgroForestry/Forestry/ Agricultural Biotechnology/ B.Tech Biotechnology/ Food Science/ Agriculture Business Management/ Food Technology/ Dairy Technology/ Agricultural Engineering/ Sericulture / Fisheries Engineering
03	Rajbhasha Adhikari (Scale I)	Min : 20 Years Max : 30 Years	Post Graduate Degree in Hindi with English as a subject at the degree (graduation) level OR Post graduate degree in Sanskrit with English and Hindi as subjects at the degree (graduation) level.
04	Law Officer (Scale I)	Min : 20 Years Max: 30 Years	A Bachelor Degree in Law (LLB) and enrolled as an advocate with Bar Council
05	HR/Personnel Officer (Scale I)	Min : 20 years Max : 30 years	Graduate and Two Years Full time Post Graduate degree Or Two Years Full time Post Graduate diploma in Personnel Management / Industrial Relations/ HR / HRD/ Social Work / Labour Law.*
06	Marketing Officer (Scale I)	Min : 20 years Max: 30 years	Graduate and Two Years Full time MMS (Marketing)/ Two Years Full time MBA (Marketing)/ Two Years Full time PGDBA / PGDBM/ PGPM/ PGDM with specialization in Marketing



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- (1) Valid Call Letter for the respective date and session of Examination. Those candidates who are called for Main Exam will also be required to bring authenticated/stamped call letter of Online Preliminary Exam (along with authenticated/ stamped copy of the ID proof)
- (2) Photo-identity proof (as specified) in original bearing the same name as it appears on the call letter/ application form
- (3) Candidates reporting late i.e. after the reporting time specified on the call letter for Examination will not be permitted to take the examination. The reporting time mentioned on the call letter is prior to the Start time of the test.
- (4) Though the duration of the Online Preliminary Examination is 2 hour the candidates may be required to be at the venue for about 3 hours or more including the time required for completion of various formalities such as verification and collection of various requisite documents, logging in, giving of instructions etc.
- (5) For the Online Main Examination though the duration of the examination is 45 minutes/60 minutes, candidates may be required to be at the venue for about 2 hours or more including the time required for completion of various formalities such as verification and collection of various requisite documents, logging in, giving of instructions etc.
- (6) Call letter for Online Preliminary Exam will not be collected at the examination venue. However, it will be duly authenticated/stamped by the exam centre staff. Candidate will need to retain the call letter (along with authenticated/ stamped copy of the ID proof) safely. Those candidates who are called for Main Exam will be required to bring this call letter along with Main Exam call letter and other requisite documents as per information provided in the “information handout” and call letter. However, scribe form (wherever applicable) will be collected during the Online Preliminary Exam.
- (7) Candidates need to bring one additional photograph (same as pasted by the candidate on call letter) along-with the call letter and other requisite documents as per information provided in the “information handout” and call letter.

STRUCTURE OF EXAMINATION

The online examination will be held in two phases, Online Preliminary and Online Main. Candidates who will qualify in Online Preliminary Examination and shortlisted will have to appear for Online Main Examination and shortlisted candidates in the Online Main examination will subsequently be called for a Common Interview to be conducted by the Participating Banks and co-ordinated by the Nodal Bank.

a. Preliminary Examination

For the post of Law Officer and Rajbhasha Adhikari

Sr. No.	Name of Tests	No. of Questions	Maximum Marks	Medium of Examination	Time allotted for each test (Separately timed)
1	English Language	50	25	English	40 minutes
2	Reasoning	50	50	English and Hind	40 minutes

3	General Awareness with Special Reference to Banking Industry	50	50	English and Hind	40 minutes
Total		150	125		2 Hours

For the Post of IT Officer, Agriculture Field Officer, HR/Personnel Officer and Marketing Officer

Sr. No.	Name of Tests	No. of Questions	Maximum Marks	Medium of Examination	Time allotted for each test (Separately timed)
1	English Language	50	25	English	40 minutes
2	Reasoning	50	50	English and Hind	40 minutes
3	Quantitative Aptitude	50	50	English and Hind	40 minutes
Total		150	125		2 Hours

- Candidates have to qualify in each of the three tests by securing minimum cut-off marks to be decided by IBPS. Adequate number of candidates in each category as decided by IBPS depending upon requirements will be shortlisted for Online Main Examination.
- Guidelines for candidates with Locomotor Disability, Cerebral Palsy, Visually Impaired and Intellectual Disability : Compensatory time of twenty minutes per hour or otherwise advised shall be permitted for the candidates

b. Main Examination

For the Post of Law Officer, IT Officer, Agriculture Field Officer, HR/Personnel Officer and Marketing Officer

Name of the Test	No. of Questions	Maximum Marks	Medium of Exam	Duration
Professional Knowledge	60	60	English & Hindi	45 minutes

For the Post of Rajbhasha Adhikari

Sr. No.	Name of Tests	No. of Questions	Maximum Marks	Medium of Examination	Durition
1	Professional Knowledge (Objective)	45	60	English & Hindi	30 minutes
2	Professional Knowledge (Descriptive)	2		English & Hindi	30 minutes

PENALTY FOR WRONG ANSWERS

- For each wrong answer given by the candidate, one fourth of the marks assigned to that question will be deducted as penalty to arrive at corrected score (Applicable to both – Online Preliminary and Online Main Examination)

CUT-OFF SCORE (Online Main Examination)

- Each candidate will be required to obtain a minimum score in each test of Online Main examination and also a minimum total score to be considered to be shortlisted for interview. Depending on the number of vacancies available, cut-offs will be decided and candidates will be shortlisted for interview. Prior to the completion of the interview process, scores obtained in the Online Main examination will not be shared with the candidates shortlisted for interview.

NOTE : MARKS OBTAINED IN THE ONLINE MAIN EXAMINATION ONLY WILL BE CONSIDERED FOR SHORTLISTING FOR INTERVIEW AND ALSO FOR FINAL MERIT LISTING

SCORES

- The corrected scores obtained by each of the candidates in different sessions (if held) will be normalized using equi-percentile method.
- Scores up to two decimal points shall be taken for the purpose of calculations

INTERVIEW

- Candidates who have been shortlisted in the Online Main examination for CRP- PO/MT-XIV will subsequently be called for an Interview to be conducted by the Participating Banks and coordinated by the Nodal Bank in each State/ UT/ Region with the help of IBPS.
- The total marks allotted for Interview are 100. The minimum qualifying marks in interview will not be less than 40% (35% for SC/ST/OBC/PWBD candidates).
- The weightage (ratio) of Online Main Exam and interview will be 80:20 respectively.
- The combined final score of candidates shall be arrived at on the basis of scores obtained by the candidates in the Online Main Examination of CRP- PO/MT-XIV and Interview.
- A candidate should qualify both in the Online Main Exam and interview and be sufficiently high in the merit to be shortlisted for subsequent provisional allotment process, details of which will be made available subsequently on authorised IBPS website

LIST OF DOCUMENTS TO BE PRODUCED AT THE TIME OF INTERVIEW / DOCUMENT VERIFICATION / JOINING

The following documents in original and self-attested photocopies in support of the candidate's eligibility and identity are to be invariably submitted at the time of interview failing which the candidate may not be permitted to appear for the interview. Non submission of requisite documents by the candidate at the time of interview will debar his / her candidature from further participation in the recruitment process.