

SYLLABUS**PUBLIC ADMINISTRATION PAPER - 2****1. Evolution and Development of Indian Public Administration:**

Kautilya, British Legacy, Constitutional Framework, Parliamentary Democracy and Federalism, Salient Features of Indian Administration.

2. Union Government and Administration:

The President, The Prime Minister and Council of Ministers, Central Secretariat, Cabinet Secretariat, Prime Minister's Office, Cabinet Committees, (IRDA) Insurance Regulatory and Development Authority, (TRAI) Telecom Regularity Authority of India Union-State Relations- Legislative, Administrative and Financial.

3. State Administration:

The Governor, the Chief Minister and Council of Minister, Chief Secretary, State Secretariat, Directorates and Field Organizations. Divisional Commissioner, Role of District Collector, Revenue Administration, Law & Order Administration, Development Administration.

4. Local Self Government- Urban and Rural:

Meaning, Evolution and Development, Features of 73rd and 74th Constitutional Amendment Acts, Organization and Functions of Urban and Rural Local Bodies, Major Challenges and Role in Modern Times.

5. Personnel Administration:

Features and Constitutional Framework of Civil Services, Classification Recruitment, Training, Promotion and Capacity Building, Conduct and Discipline, Neutrality and Anonymity. Commitment, Professional Associations and Unionism. Classification of Indian civil services, Recruitment, Recruitment Agencies- U.P.S.C.

6. Financial Administration:

Preparation, Enactment and Execution of Budget, Parliamentary Committees, Parliamentary Control over Finance, Comptroller and Auditor General of India, Role of Ministry of Finance. Monetary & Fiscal Policies Public, Borrowings and Public Debts.

7. Economic Policy and Planning:

Salient features, Economic Policy since Independence, Mixed Economy and Industrial Policies, New Economic Policy and Disinvestment Policy, Economic Planning in India, De centralized Planning, NITI Aayog, National Development Council, Public Sector Enterprises in India, Types, Features and their relative problem areas, Impact of Liberalization, Privatization & Globalization (LPG).

8. Accountability and Control:

Administrative Accountability and Responsiveness, Legislative, Executive and Judicial Control over Administration, Lokpal and Lokayukta, Jan Sunwai.

9. Issues in Indian Administration:

Minister-Civil Servant Relationship, Generalists versus Specialists. Ethics, Law and Order Administration Role of Central and State Agencies in tackling Insurgency, Terrorism and Corruption, Cyber Crimes, Administrative Reforms in India, Issues and Problems, Citizens Charter, Service Delivery, Right to Information, Role of Civil Society.

10. Social Administration:

Social Welfare and Social Justice, Social Change, Welfare Boards- Centre and State, Major Sectors- Education and Health, Role of Non-Government Organizations and Self-Help Groups in socio-economic development, Reservation Policy.

